



Ministry of Education
SINGAPORE

13 May 2024

Dear Parent

IMPORTANT: REGISTRATION FOR SINGPASS ACCOUNT TO ACCESS ONLINE SERVICES

As your child navigates through their academic journey of completing the GCE N-Level or O-Level examination this year, we want to ensure that accessing the online services to apply for post-secondary courses is a smooth and secure process for them. One important tool in achieving this is Singpass. Here is what they need to know about the admission exercises and using Singpass.

For Sec 4N(A) and 4N(T) students taking GCE N-Level examination

1. Admission Exercises

- They will be applying for courses in the Institute of Technical Education (ITE) through the Joint Intake Exercise (JIE).
- Sec 4N(A) students may also apply to the Polytechnic Foundation Programme (PFP) through the PFP Admissions Exercise.

2. Using Singpass

- After the release of the N-Level results in mid-December 2024, they can apply for ITE courses through the JIE portal. They will need their Singpass or NRIC/FIN and Date of Birth.
- When applying for PFP courses, they will use their Singpass, or a unique PIN code stated in the Form P that is issued to eligible applicants in mid-January of the next year.

For Sec 4E and 5NA students taking GCE O-Level examination

1. Admission Exercises

- They will be applying for courses in the junior colleges (JC), Millennia Institute (MI), polytechnics and ITE through the Joint Admissions Exercise (JAE).

Note: While Integrated Programme (IP) students do not participate in JAE, they can also apply for Singpass for future use.

2. Using Singpass

- After the release of the O-Level results in mid-January, they can apply online through the JAE Internet System (JAE-IS) using their Singpass.
- Once the JAE posting results are released in late-January or early-February, they can check them on JAE-IS.
- **Singpass is the only way to access JAE-IS.**

Please go to Page 2 for more information on registering a Singpass account.

Your child will receive a similar information note through their school. **Please ensure your child registers for their Singpass account by June 2024**, for seamless access to the JAE-IS, JIE and PFP application portals.

Singpass registration

If your child does not have a Singpass account, they may register for one at go.gov.sg/register-singpass or scan this QR code:



If your child needs a step-by-step guide, please visit go.gov.sg/sp-student-guide.

Your child is an existing Singpass user

If your child has a Singpass account and has forgotten their password, they can reset their password online at go.gov.sg/singpass-resetpw.

Your child does not have a National Registration Identity Card (NRIC)

If your child is a Singapore Citizen or Permanent Resident and has not registered for their NRIC, they must first register and be issued their NRIC before registering for Singpass. Your child will enter the date of issuance of their NRIC during registration.

To register for an NRIC:

1. Your child must seek help from a Singpass holder (e.g. parent) to log in and register for an NRIC online on their behalf (<https://eservices.ica.gov.sg/esvclandingpage/iconline> -> *First Registration (On behalf of others)*).
2. After that, your child will need to enrol their biometrics in person to complete the NRIC registration. Your child may walk-in to Identity Card Unit, located at Level 3 of the Immigration & Checkpoints Authority (ICA) Building during operating hours to do so.

For more information on NRIC registration, please visit <https://www.ica.gov.sg/documents/ic/registration>.

Keeping your Singpass safe

Follow these tips:

1. Do not share your Singpass credentials (e.g. Singpass ID, password, 2FA details) with others.
2. Singpass never sends web links or QR codes by SMS or WhatsApp.
3. Check that the web domain of the Singpass website is singpass.gov.sg.

Computer Misuse Act (CMA)

Our Singpass account is for our own use only. You may be held criminally liable if your Singpass account is used by others to facilitate criminal activities.

A person convicted of an offence under the CMA may be liable for a fine of up to \$10,000, or imprisonment of up to three years, or both.

For more information, visit:

1. Singpass security tips go.gov.sg/even-safer-singpass.
2. New provisions under the CMA go.gov.sg/cdsacmabillamendments.
3. Beware of Job Scams relating to Singpass. Stay informed at www.scamalert.sg.

Call the Anti-Scam Helpline at 1800-722-6688 to check if you are unsure if a situation is a scam.

We wish your child all the best in their GCE N-Level or O-Level examination.

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